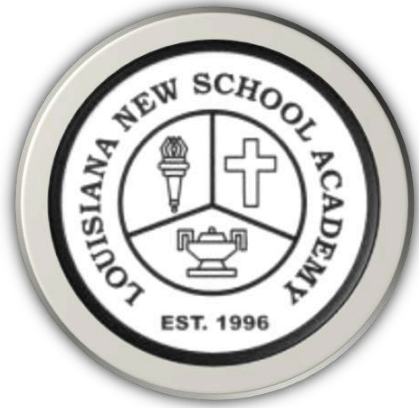


Louisiana New School Academy

Student Handbook



1900 North Boulevard ♦ Baton Rouge, Louisiana 70806
225-267-7280 ♦ info@lanewschool.com ♦ lanewschool.com

Welcome

Welcome to Louisiana New School Academy! We are so glad to have you as part of our community. This handbook contains important information about our school policies and procedures. Please take the time to read it carefully and keep it for future reference. If you have any questions, please do not hesitate to contact us.

Our Mission

Our mission is to provide a safe, supportive, and challenging learning environment for all students. We are committed to helping our students develop the academic, social, and emotional skills they need to succeed in college, career, and life.

Our Vision

We envision a school where all students are empowered to reach their full potential. We strive to create a community of learners who are engaged, respectful, and responsible.

Our Core Values

- **Excellence:** We are committed to providing a high-quality education that prepares our students for success.
- **Diversity:** We celebrate the unique backgrounds and perspectives of our students, families, and staff.
- **Equity:** We believe that all students deserve access to a high-quality education, regardless of their race, ethnicity, socioeconomic status, sexual orientation, or gender identity.
- **Community:** We foster a strong sense of community among our students, families, and staff.
- **Service:** We are committed to serving our community and making a positive impact on the world.

School Policies and Procedures

Admissions

To be admitted to Louisiana New School Academy, students must submit the following documents:

- School application
- Birth certificate
- Social Security card
- Immunization records
- Medical insurance card/information
- Proof of residence
- Transcript/grade report
- Proof of income
- Student questionnaire

An admissions interview is also required. Interviews will not be scheduled until all required documentation has been submitted.

Arrival and Release of Students

School begins at 8:00 AM. Students should not arrive before 7:15 AM, as there will be no supervision available. Students who arrive after 8:10 AM will be considered tardy.

Attendance

Regular attendance is essential for student success. Students are allowed a maximum of 10 absences per semester. After 10 absences, students will not receive credit for their courses.

Tardiness

Students who are tardy to school must report to the front office for a tardy slip. Students who are tardy to class will receive a warning. After 3 tardies, parents will be contacted.

Virtual Attendance

Virtual students are expected to attend all scheduled classes and complete all assigned work. They must adhere to the same attendance and tardiness policies as in-person students.

Electronic Submission of Documents

Parents may submit documentation electronically via the school website.

Electronic Scheduling

Parents may schedule interviews and other appointments electronically via the school website or via teleconference.

Electronic Monitoring

Parents may monitor their child's attendance, grades, and progress electronically via the school website.

Dress Code

Students are required to wear uniforms. The uniform consists of:

- A plain polo shirt in one of the school colors (white, navy blue, or light blue)
- Khaki pants or skirt
- A belt
- Closed-toe shoes

Students may not wear:

- Hooded sweatshirts
- Hats
- Jewelry
- Makeup
- Extravagant hairstyles
- Revealing clothes

Discipline

The following behaviors are prohibited:

- General disrespect
- Disrupting class
- Cheating
- Use of foul or profane language
- Sloth
- Sleeping
- Teasing
- Name calling
- Leaving campus without permission
- Skipping school or class
- Gambling

- Forgery
- Possession or use of unpermitted electronic devices
- Fighting
- Vandalism
- Blatant disrespect
- Threats
- Extortion
- Bullying
- Intimidation
- Theft
- Refusal to comply with other consequences
- Weapons possession
- Drug possession, use, or distribution

Consequences for prohibited behaviors may include:

- Verbal warning
- Written warning
- Parent conference
- Detention
- Peer court
- Suspension
- Expulsion

Confidentiality of Records

Student records are confidential and will not be released to anyone without the written consent of the parent or guardian, except as required by law.

Graduation Requirements

To graduate from Louisiana New School Academy, students must complete 24 Carnegie Units, including those in core subject areas as required by the state of Louisiana Board of Elementary and Secondary Education (BESE).

Medication Policy

Medications must be in the original container and labeled with the student's name, the name of the medication, and the dosage. A medication administration form must also be completed and on file with the school.

Additional Information

- **Parent Teacher Organization (PTO):** Parents are encouraged to join the PTO.
- **Cafeteria:** The school offers lunch daily.
- **Clubs and Organizations:** A variety of clubs and organizations are available to students.
- **Library:** The library is open during school hours.
- **Office Telephones:** Office telephones are for staff use only.
- **Off-Limits Areas:** Students are not allowed in the parking lot, reception area, or behind the school buildings.
- **School-Sponsored Functions:** Students are held responsible for their conduct at all school functions.
- **Textbooks and Electronic Books:** Students are responsible for textbooks and electronic books issued to them.
- **Visitors:** All visitors must report to the office upon entering the building.

Academy Recitations

The Lord's Prayer

Our Father, who art in Heaven, hallowed be Thy name. Thy kingdom come, Thy will be done, on Earth as it is in Heaven. Give us this day our daily bread and forgive us our debts as we forgive our debtors. And lead us not into temptation, but deliver us from evil. For Thine is the kingdom, and the power and the glory forever and ever. Amen.

The Pledge of Allegiance

I pledge allegiance to the flag of the United States of America. And to the republic for which it stands, one nation, under God indivisible, with liberty and justice for all.

School Creed

1. I will never feel entitled to anything I do not sweat and struggle for.
2. I will never give up. I can make it no matter what comes. I know that nothing worth having is achieved without a struggle.
3. I am never alone. I am loved unconditionally. There is nothing I can ever say or do that will take away God's love.
4. I must set goals and work quietly and systematically toward them.
5. I will assign myself. I will not do just enough to get by.
6. I will never work just for money or for power. They won't save my soul or build a decent family, or help me sleep at night.
7. I will never stop learning and improving my mind, or I will get left behind.
8. I must be reliable. I must be faithful. I must finish what I start.

Disclaimer

The policies and procedures set forth in this handbook are subject to change at the discretion of the school administration.

Contact Information

Louisiana New School Academy
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 Phone: 225-267-7280
 Email: info@lanewschool.com
 Website: lanewschool.com

Acknowledgement

This is to certify that I have received, read, understand, and agree to comply with the rules and regulations set forth in this copy of the Louisiana New School Academy Student Handbook.

Parent Name (Print): _____

Parent Name (Signature): _____

Student Name (Print): _____

Student Name (Signature): _____